



Job Title: SAFETY OFFICER - TRANSIT

Closing Date/Time: Continuous

Hiring Salary Range 47,117-62,170

Salary: \$1,812.19 - \$2,391.15 Biweekly
\$47,117.00 - \$62,170.00 Annually

Job Type: Full Time

Location: Transit, Chapel Hill, North Carolina

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Summary	Benefits	Supplemental Questions
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The purpose of this position is to develop and coordinate safety programs and related training for Chapel Hill Transit. This work is accomplished by conducting safety reviews of Transit operations and working with Department management and employees to design and implement programs to address identified needs consistent with our values of safety and professionalism.

The work focuses on Transit operations (bus and demand response) and maintenance and compliance with applicable Town, State and Federal regulations and policies, as well as managing the drug and alcohol testing program for the Department.

The position works with other Occupational Health & Safety Officers as part of the Town's Risk Management Team. The Team works collaboratively on Town-wide safety matters and shares resources, programs and on occasion, work in other Town departments on safety matters.

Essential Functions:

Develops, coordinates and maintains the Department's Safety program in conjunction with Department Management and the Town-wide Risk Management Program. Monitors compliance with applicable Town, State and Federal regulations.

Communicates, monitors and enforces safety standards and procedures including Department safety goals, policies and practices.

Administers and maintains Department's and Town's drug and alcohol program pursuant to Department of Transportation (DOT), Federal Transit Administration (FTA) and Town policies.

Ensures that Transit facilities are in compliance with OSHA and other safety and health requirements. Conducts inspections and audits of the work environment to detect existing or potential hazards.

Conducts risk assessments and analysis of operations and maintenance programs and facilities; provides recommendations for appropriate facility operations and workplace safety policies and procedures. Coordinates implementation of applicable policies and procedures.

Coordinates the investigation of accidents and injuries, tracks accident trends and reviews safety accident